

URMRCNA X Committee Meeting

Minutes for November 2 2008

- **Opening:** 1:39 PM Les F opened with a moment of silence followed with the Serenity Prayer.
 - Ray B read the Twelve Traditions
 - Tommy O read the 12 Concepts

- **Roll Call:** Chair (Les F), Vice Chair (Ray B), Treasurer (Dan G), Interim Secretary (Gail W), Arts and Graphics (Dave absent), Programs (Tommy O), Hotels and Hospitality (Willy O absent), Entertainment and Fundraising (Misty W absent), Registrations (Gail W), Merchandising (Ray B) Deb B (guest)

- **Reports**
 - **Chair:**
 - Discussed previous merchandise
 - 23 cups / 43 travel mugs / 2 hoodies / 4 long sleeve / 11 short sleeves was sold to the 12/24 club in Casper
 - Paid old bill with proceeds from sale of previous merchandise
 - Withdrew request for previous merchandise or proceeds
 - Needing Sub-committee Chairs to submit reports even not present
 - Former budgets from last convention in Cheyenne:
 - Registrations: \$ 866.94
 - H & H: \$ 2908.41
 - Programs: \$ 1200.00
 - Merchandise: \$ 954.39
 - E & F: \$ 550.00
 - A & G: \$ 300.00
 - Total: \$ 6929.74

 - **Vice Chair:**
 - Inventoried tote
 - Requested previous convention totes and stuff

 - **Treasurer:**
 - Still have 5000.00 in account
 - Spent 4.28 for fliers to CRCNA / will be reimbursed at a later time
 - Needs a receipt book

 - **Secretary:**
 - From an email: I must resign my position as secretary due to personal problems. I regret having taking the position now as I am

not able to fulfill it. Express my regret to the committee. Perhaps Deb would be willing to replace me. Sincerely, VJ

- **Arts and Graphics:**
 - No report
- **Programs:**
 - Re-iterated proposed budget of beginning 800.00
 - Has listened to some tapes
 - Hopes to complete list of speakers and judged
- **Hotels and Hospitality:**
 - No report
- **Registrations:**

The logo has been submitted to Pony Express and they gave us two color choices to choose from, the bill for the logo is \$ 100.70 and they will give us a CD and we can begin using it.

Would like the registration packet to have the following items:

Pens
Decals
Key tags
Programs
Meeting Lists

Pony Express is still coming up with prices to get us a good deal on all costs along with the printing costs of the registration forms. I am asking for 250 pieces each.

Key tags may be an issue, was thinking the same type of key tags we use for our clean time, but thought that may raise an issue of propriety and it may be offensive to some. I asked Pony Express to research another type of key tag in case this committee wants to avoid the conflict.

I am waiting on the cost of the comedian and the payment of the logo to finish the registration forms. Once I have these I can complete it, and begin the process of distributing them.

I am asking for a beginning budget of \$ 800.00 for registrations.

JFT
Gail W

- **Entertainment and Fundraising:**
 - No report
 - **Merchandising:**
 - Requesting budget of \$ 1000.00
 - Has talked to Pony Express
- **Serenity Break:** 2:29 pm to 2:45 pm

- **Sharing:**
 - Questions about revising logo if needed
 - Questions on motel costs of rooms and meeting rooms
 - Tommy O would like to walk through the meeting rooms to visualize the set-up
 - Coffee bar suggestions
 - Registrations need to have a notice of when booking room advise motel of convention
 - Received 40.00 from Ray for registration
 - Approving of logo
 - Color of logo

- **Motions:**
 - Ray B motions to accept the logos and have Gail W see if they will include both designs on disc, if not, we want the 2 color gold logo.
 - Passed

- **Old Business:**
 - Comedian issues
 - Set prices of \$ 15.00 to feb 1st, 20.00 april 1st, \$ 25.00 at the door

- **Reading of Minutes**
 - Gail W read minutes
 - Amendments: Tommy O's report needs revised by taking his report from the email last month and inserting it
 - Will approve all minutes next meeting
 - All minutes must be approved before posting to web sites
 - Will send email to web sites to request not posting until approved
 - Needing Sept / Oct / Nov minutes approved

- **New Business:**
 - Discussed the treasurer shredding old check book from community first bank
 - All agreed to have him dispose of them

- **Money Matters:**
 - Got check for Pony Express for Logo graphics

- **Vacant Positions:**
 - Secretary
 - Discussed position w/ Deb B
 - Gail W nominates Deb B
 - Passes

- **Next Meeting:**
 - Dec 7th 2008 @ 1:00 pm Deb's

- **Closing:** 4:00 pm