
URMRCNA X
May 15TH - 17TH 2009
Cheyenne WY



Minutes for Dec 7, 2008

- **Opening: 1:00 pm**
 - Dan G read the Twelve Traditions
 - Willy O read the 12 Concepts
- **Roll Call:** Officers: Chair, Vice Chair, Secretary, Treasurer, Subcommittees: all except arts and graphics
- **Reading of Minutes:** Deb B read, TommyO suggest committee meeting address not placed in minutes, everyone agrees, TommyO motions to accept, Willy O, seconds passes with amendment of taking address out before submitting to web sites.
- **Reports**

- **Chair:**

HELLO EVERYONE

First of all I would like to thank everyone for being here, and for the great jobs you are all doing. I'm getting e-mails and replies from most of you. I have noticed that programs has gotten lots of tapes (cd's) And merchandise has at least two options for alternative venders. And is looking for the best deal on our merchandise. We have sent Pony Express \$1000.00 and hope to better understand after all our reports exactly what that covers. I really had fun at the first fundraiser and am really looking forward to new years eve. I seen that the program chair got to discuss and see the area we will be working with. And hotels has contracts for our consideration. I have received phone calls and everyone says they love the registration so I know that we are getting out there. The communication has been great so please keep it up! My report for last month did not get saved on my sister's computer but as soon as the region gets Nov. minutes posted I will get a copy for our archives to the secretary and the rest of you via e-mail. I will doing the agenda in the same format as soon as I get a copy of minutes in the future, so that they can be more explicit as far as old and new business so I hope we can make the sec. position more concrete today and we will do that in old business today. Then I ask that they be out in two weeks from when we meet so we have two weeks to prepare for the next meeting, with or without complete reports as they can always be attached later. ILS Les F

- **Vice Chair:**

Hello fellow committee members as vice chair there is not much to report at this time. I have kept up with the picking up of the mail from the Post office box & have delivered the cd's to the programs chair. It looks as though we may have some Registrations as well. I have also brought the tote with me if there is anything that will be of assistance to anyone let me know. One last thing I talked to Brian in Casper & he does have the Banners from the last three conventions & I will get those at the next region business meeting. In Loving Service Ray B.

- **Secretary:**

Needs help learning position and navigate her new computer

- **Treasurer:**

Purchased stamps will get reimbursed at a later date, checks to pony xpress and region have not turned upon statement 6514.90 opening balance 4380.30 is actual balance after those checks clear Recvd 441 from fundraiser, 40 reg from ray, is still working on line services for bank account

- **Arts and Graphics:**

No report

- **Fundraising and Entertainment:**

I apologize for not being able to attend the last Committee Meeting or have a report available. I did receive answers back from Bob Perkell, our comedian, to the questions that some of you had when we looked over the contract. 1) The 1 hour before the show, just means that he'll be there in plenty of time for the show, so yes he will be using both Friday and Saturday nights, 2) Conventions that he has done charged anywhere from \$10-\$20 per ticket. (Just wanted to include that, even though the ticket price has already been decided on), 3) We just need to make sure that the stage is bright enough for the people in the back to see him, 4) 90 days out for the airline ticket is not a problem, but we do need to remember that airfare does fluctuate, and as far as the sound system goes, he stated that a decent sound system makes a big difference. A lot of times a hotel's sound system/Banquet speakers are pretty crackly and not loud enough.

For my budget, the only definite amount that I know of at this time is the cost of the hotel room for the comedian. Which would be 2 nights @ \$69 for a total of \$138. Then whatever the cost of the plane ticket will be when we purchase it. I would say up to \$150 to replenish anything that we use as far as plates, silverware, cups, coffee, creamer, etc., including decorations.

I just wanted to mention again how much of a success the 2nd Annual Harvest Gathering was. We raised \$441, FANTASTIC!! I am looking forward to our next fundraising event on New Year's. I think that this one will be a great success as well. Thank you all for letting me be of service! In Loving Service, Mistie

- **Hotels and Hospitality:**

Last month I met with Tommy O. and Kathy Willis at The Hitching Post and toured the facility again as Tommy worked on programs. This gave me a better idea about what rooms will be utilized at certain times. That is all I have to report at this time. Also see attached contracts. In Loving Service, Willy O.

- **Merchandise:**

At this time all I have to offer as information is I checked around on prices & found the printer in Scottsbluff to be the best deal I have moved forward with placing an order with Scottsbluff Screen printing. I have a few choices for mugs & would like to get some feedback on what you all think would be the most practical. I did receive an e-mail & responded back to the e-mail from an outside vendor, my personal opinion on outside merchandise is it worked really well at the 2005 convention for bringing people into the merchandise room, I am not real sure about how to go about splitting cost of the room. How is this handled? I am planning on having some shirts available at our next fundraiser & will also be able to award the shirt to the winner of the logo contest; Tommy O. Richard M. is taking care of the one on one with the printer in Scottsbluff so I would like to be able to get a check to him for the amount up to \$600.00 payable to Scottsbluff Screen printing. We should be able to do this pretty easily as we have two signers in the Scottsbluff area. In Loving Service Ray B.

- **Programs:**

The program committee now has received fourteen cds in the PO Box, and I believe Ray B. has at least one more. We also received an email from a member from Texas who would like to speak which included a link to mp3 files of four conventions he spoke at. I believe in 2005, when we hosted convention VI, the committee received only five or six speaker tapes total and we still have another two months to get them and make our decisions. We have compiled a list of all the speakers who've sent in their tape and our criteria for judging them are included in this report. We were able to do a walk through of the hotel with the H&H Chair and the Hotel contact. For those of you familiar with the Hitching Post the break down for the rooms is as follows:

- Registration Room: Noon Friday – Noon Saturday - *Coach Room D*
- Hospitality Room: Noon Friday – Noon Sunday - *Suite 246 Robitalle Room*
- Marathon Meeting Room: Noon Friday – Noon Sunday - *Capital Room*
- Merchandise Room: Noon Friday – Noon Sunday - *Carriage Court*
- Friday Night kick-off Speaker and dance: 7 pm - *Coach Room A*
- Saturday morning workshops: 9 am – Noon - *Coach Rooms B and C*
- Saturday afternoon workshop: 1:30 pm – 4:30 - *Coach Rooms B and C combined*
- Saturday banquet* and speaker: 5pm – 9 - *Coach Rooms A and B combined*
- Saturday night dance: 9:30pm – midnight: *Coach Rooms A and B combined*
- Comedian*: 9pm – 10:30 – *Coach Room C*
- Sunday morning buffet* and speaker: *Coach Room B*

* - ticketed events

Convention Ten – Program Committee
Tommy O. – Chair

URMR Convention Ten – Program Committee
Speaker evaluation – criteria:

- * Does speaker have a clean, pure Narcotics Anonymous message of recovery?
- * Does the speakers' message "flow"?
- * Does the speaker keep your interest?
- * Does speaker show emotion?
- * Does speaker show a sense of humor?
- * Does speaker tell a good story?
- * Does speaker talk "too much" about drugs?
- * Does speaker share about our steps?
- * Does speaker share about our traditions?
- * Does speaker share about service in NA, or have a service commitment?
- * Does speaker share about sponsorship?
- * Does speaker share about God/spiritual program?
- * Does speaker share about family/relationships?
- * Does speaker have/share about a home group?
- * Does/has speaker gone to/go to any other fellowship?
- * Is audience engaged?
- * Does speaker have a clean, pure Narcotics Anonymous message of recovery?

- **Registrations:**

Pony X-press has received the \$ 1000.00 pre-payment. 100 Registration forms have been printed and will be disbursed at area and sent out in a mailing to neighboring regions and areas. I set up an email account for the registrations committee and did a mass emailing of the reg forms using the mailing list provided by the previous registration chair, unfortunately there were few actual addresses provided, most were emails, and some have come back undeliverable, I will try to reconstruct the mailing list our area comprised last time we hosted this event. Once that is complete, I have a volunteer to stuff envelopes and mail them off. I will be ordering more forms as needed. I have ordered 250 key tags and 250 decals for the reg packets and they should be here in a week or so. Here is the breakdown of expenditures so far:

11/12/08	+1,000.00	Check #1130 (Deposit)
	-115.95	38909 Brochures (final price)
balance	884.05	
	-417.00	39082 (Stickers*)
balance	467.05	
	-237.50	39079 (Key Tags*)
balance	229.55	

*Stickers and Key tag pricing does not include shipping amounts - I will have these amounts when we are billed and receive the orders. The shipping should only be about 30 – 40 dollars. I will use the remaining funds for reg forms when needed. JFT – Gail W Registration Chair URMRCNA X

Ps. 8 regs to date, will be handing over money to treasurer during money matters

- **Serenity Break: 2:30 – 2:45 pm**
- **Sharing:**
 - Discussed merchandise re shirts mugs and price to sell
 - Replenishing area totes for usage
 - Reg forms: directions to motel needs to be clearer / add dance on Saturday / change Friday comedian to Saturday / change reg email address / possible NAWS workshop
 - Area web site issues / link to convention stuff / fundraiser
 - Coffee Bar / asking if the hotel can do the coffee bar w/ no proceeds coming to convention and w/ no cost to convention / satellite coffee urns for speaker meetings only with donation cans
 - DJ ask if he would do both nights / same price
 - Contract for comedian / moved to old business
 - Arts and graphics / no representation from voted in chair
 - Magnets need to be ordered
 - Marathon meetings
- **Impromptu serenity break 3:45 – 4:00 pm**
- **Elections / Nominations:**
 - Discussed removal of a & g chair
 - Read guidelines and agreed upon the set guide of non-participation
 - Removal of chair due to guidelines and the convention chair will notify a & g chair
 - Position will now be open
 - There were no nominations or volunteers at this time
- **Old Business:**
 - Contracts with comedian and hotel
 - Past minutes
 - Oct minutes passed with amendments

- Sept minutes passed with amendments
 - All minutes have been approved and can be submitted with amendments
 - **New Business:**
 - None
 - **Motions:**
 - Gail motions to accept comedian's contract
 - Ray seconds
 - Amendments and questions covered
 - Passed
 - In emails of regs put in the comedian is booked Bob Perkell and web site
 - TommyO motions to have H & H chair handle all further matters with the hotel concerning rooms and program rooms rentals and sign the contracts as he sees fit
 - Gail seconds
 - passed
- **Money Matters:**
 - 342.00 given to treasurer for registrations and meals
 - Asked if he could write a check for all cash for deposit
 - Committee reiterated confidence in treasurer's protocol
- **Ending Balance:**
 - **4722.30**
- **Next Meeting:**
 - January 4th 12 noon @ TommyO's Potluck 1:00 for the meeting
- **Closing: 5:06 pm**